

## Instructions for Completing a Stock Power

1. Stock Powers need to be signed in the presence of a person who is authorized to affix a medallion signature-guarantee stamp to the Power. This service is usually provided by national banks and brokerage firms. A Notary Public is not sufficient.
2. The signature(s) on the Power must match exactly with the name(s) on the Stock Certificate. If there has been a name change, consult your bank or brokerage firm for a 'one and the same' stamp.
3. Sign and date only. Leave everything else on the Power blank. Filling in additional information may result in a delay in the transfer process.
4. Never send Stock Certificates and Stock Powers together in the mail. Certificates should always be sent overnight in one envelope. Stock Powers should be overnighted under separate cover.
5. These Instructions apply to the transfer of physical Stock Certificates only. (For the transfer of all other marketable securities, including Mutual Funds, call The Lutheran Legacy Foundation at 217-463-8202.

**For Value Received**, the undersigned hereby sell, assign and transfer to

**STOCK**

\_\_\_\_\_ Shares of the \_\_\_\_\_(type)

Stock of (company name) \_\_\_\_\_

Represented by Certificate(s) No(s). \_\_\_\_\_

Inclusive, standing in the names: \_\_\_\_\_

**BONDS**

\_\_\_\_\_ Bonds of (company name)

\_\_\_\_\_

In the principal amount of \$ \_\_\_\_\_

No(s). \_\_\_\_\_

Inclusive, standing in the names: \_\_\_\_\_

The undersigned hereby irrevocably constitute and appoint The Planning Group of Anchorage attorney to transfer the said stock and bond(s), as the case may be, on the books of said Company, with full power of substitution in the premises.

Date:

\_\_\_\_\_

Signature

\_\_\_\_\_  
Additional Signature (if applicable)

\_\_\_\_\_  
Additional Signature (if applicable)

Signature Guaranteed:

\_\_\_\_\_  
Signature(s) must be guaranteed and the guarantor of signature(s) Must be acceptable to the transfer agent An acknowledgement by a notary public is not acceptable.